



September 3, 2015

Presidents and Secretaries General WTF Member National Association

Re: World Taekwondo GP Manchester 2015

Dear beloved Taekwondo Family,

It is a great pleasure to extend an invitation to your member national association to participate in the World Taekwondo GP MANCHESTER 2015 to be held on October 16-18, 2015 in Manchester, Great Britain.

I expect that the World Taekwondo GP Manchester 2015 will serve as an opportunity for the top elite athletes to display their skills. Also I hope all invited athletes will come and enjoy the thrilling moments of competition and friendship in Manchester.

Rest assured that the World Taekwondo Federation and the Organizing Committee will do its utmost effort to ensure the success of the championships.

We look forward to seeing you all in Manchester in October.

Sincerely yours,

Chungwon Choue

Chunywon Chouse

President





September 3, 2015

Dear Athletes & Officials,

Once again, it is with great excitement that I welcome you all to the WTF Grand Prix in Manchester.

For the third time, we are honored to host the WTF Grand Prix, and continue to strive for improvement and innovation, and help turn our high performance athletes into the stars of the future.

To do that we continue to create entertaining experiences for TV and online audiences around the world.

I must thank UK Sport and Manchester City Council for their continued outstanding support to enable us to host this amazing event. And of course we thank President Dr. Choue and the WTF for entrusting us yet again with the responsibility of hosting one of their flagship series events.

Our Grand Prix promises to be a spectacular three days of high level taekwondo, where our sports superstars can showcase their talent as they set their sights on the 2016 Olympic Games in Rio.

I very much look forward to seeing you all in Manchester.

Adrian Tranter

President British Taekwondo





# PLEASE NOTE THAT THIS DOCUMENT IS ONLY THE OUTLINE AND NOT AN INVITATION TO THE WTF WORLD TAEKWONDO GP, Manchester 2015

# OUTLINE

WTF World Taekwondo (	Grand-Prix 2015 Manchester
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1. PROMOTER: WORLD TAEKWONDO FEDERATION (WTF)

ADDRESS: 5th Fl., Kolon Bldg.,15 Hyoja-ro, Jongno-gu,, Seoul, Korea, 110-040

**TELEPHONE:** +82.2.556.2505 / 82.2.557.5446

**FAX:** +82.2.553.4728

E-MAIL: sport@wtf.org (Sport Department)
WEB-SITE: www.worldtaekwondofederation.net

2. ORGANIZING MNA: BRITISH TAEKWONDO

ADDRESS: Excel House, Rowsley Street, Manchester M11 3FF

**TELEPHONE:** +44 161 230 1132 **FAX:** +44 161 230 1131

E-MAIL: grandprix@gbtaekwondo.co.uk

3. ORGANIZING COMMITTEE: GB TAEKWONDO

ADDRESS: Excel House, Rowsley Street, Manchester M11 3FF

**TELEPHONE/FAX:** +44 161 230 1132 **FAX:** +44 161 230 1131

**E-MAIL:** grandprix@gbtaekwondo.co.uk **WEB-SITE:** www.TaekwondoGP.com

4. VENUE: Manchester Regional Arena,

Rowsley Street, Etihad Campus, Manchester, M11 3FF

**United Kingdom** 

5. QUALIFICATIONS

In accordance with Article 4: Qualification of Contestant of the WTF Competition Rules, the contestant must be:

**CRITERION #1:** Holder of the nationality of the participating team

**CRITERION #2:** An athlete must be the one invited by the WTF based on the WTF Olympic Ranking

published in September 1, 2015 following the GP Moscow 2015. In addition to GP Moscow, the result of All Africa Games (Sept. 16-19, 2015) will be counted into base for invitation of African athletes. The Invitation shall be extended to the pertinent member national taekwondo association that is recognised by the World

Taekwondo Federation

CRITERION #3: Holder of the Kukkiwon Poom or Dan Certificate

(\* A copy of the Dan certificate should be enclosed when registering for accreditation. In case a contestant has applied for a Kukkiwon Dan certificate but

has not received it yet, a copy of the Dan application form and the remittance certificate sent to the Kukkiwon must be enclosed when registering for accreditation. Please refer to the Kukkiwon Web site (<a href="www.kukkiwon.or.kr">www.kukkiwon.or.kr</a>) for

more information.)

CRITERION #4: An athlete must be 17 years old or older. An athlete who was born in the year of

1998 or before is eligible to participation in the Championships.

CRITERION #5: Holder of valid WTF Global Athlete Licence (GAL). Any questions on the WTF GAL

application please contact Mr Kabir Kar the WTF Licence & Ranking Administation Manager

at gmsadmin@wtf.org





#### 6. COMPETITION RULES

WTF Competition Rules in force as of the start of the competition

#### 7. METHOD OF COMPETITION

- i. Single elimination system
- ii. Grade: G4
- iii. Number of athletes: Maximum 32 per division. It may have more than 32 per division depends on result of All Africa Games.
- iv. Selection of athletes: Top 31 athletes per Olympic category based on the WTF Olympic ranking to be published in September 1, 2015, as well as the result of All Africa Games (Sept. 16-19, 2015).
   The last event before release of September 1<sup>st</sup> ranking will be the GP Moscow 2015 (August 14-16, 2015)
- v. Host country: 1 athlete from the host country per Olympic division shall be additionally invited.
- vi. Maximum quotas per MNA: 2 athletes per weight division
- vii. Seeding and drawing of lots: All ranked athletes based on September 1<sup>st</sup> of WTF Olympic ranking plus counting the result of All Africa Games shall be seeded accordingly except athletes of host country place shall receive no. 9 seed (In case of athlete from host country does not receive no. 8 or higher seed)
- viii. Confirmation timeline
  - WTF will send out the invitation to the pertinent MNA first week of September.
  - The invited MNA is requested to confirm participation of its athlete(s) within 2 weeks from the date of receipt of the invitation. Once the MNA confirms participation, it cannot change the athlete(s).
  - If a MNA withdraws participation of its athlete(s) before October 2<sup>nd</sup>, 2015, he/she will be replaced by the next highest ranked athlete of the WTF Olympic Ranking (Counting the result of All African Games), not necessarily by an athlete of the same nationality.
  - If a MNA withdraws participation of its athlete(s) on October 2<sup>nd</sup> or after, his/her place will be cancelled and will not be replaced.
  - <u>If registered athlete does not participate in GP Manchester without prior notice to the WTF sport</u> <u>department by 5:00 pm in Swiss time, October 2<sup>nd</sup>, he or she won't be invited for next GP regardless of their WTF Olympic ranking</u>

#### 8. CONTEST TIME

2 minutes x 3 rounds with 1 minute break

## 9. WEIGHT DIVISIONS

Men's division		Women's division	
Under 58kg	Not exceeding 58 kg	Under 49kg	Not exceeding 49 kg
Under 68kg	Over 58 kg & Not exceeding 68 kg	Under 57kg	Over 49 kg & Not exceeding 57 kg
Under 80kg	Over 68 kg & Not exceeding 80 kg	Under 67kg	Over 57 kg & Not exceeding 67 kg
Over 80kg	Over 87 kg	Over 67kg	Over 73 kg

#### 10. CONDITIONS FOR PARTICIPATING TEAMS

i. Round-trip Airfare and Accommodation

Round trip airfare and and accommodation charges of room and board shall be borne by the participating National Association.

#### 11. WTF GLOBAL LICENCE & ONLINE REGISTRATION

#### i. WTF Global Licence Registration

All Athletes and Team officials must FIRST be registered with a WTF Global Athlete Licence (GAL) or Global Official Licence (GOL).

#### ii. WTF Online Registration

National Team Entry will only be accepted through the WTF online registration system and registration is only possible with a valid WTF Global Licence. National Team GMS admins will be notified via email once online registration is open.





#### 12. ENTRY FEES

The OC shall collect the entry fees from the participating national teams. The national team shall pay an
entry fee to the Organizing Committee by cash in US\$ only at the WTF Registration Center accreditation
center(s) in Manchester, Great Britain prior to the start of the Championships. Athletes shall not be
allowed to compete without successful payment of entry fee to the Organizing Committee.

REGULAR ENTRY FEES: The national teams completing their registration during this period will be charged the regular registration fee.

- US \$50 per athlete.
- Regular entry fee period will begin on 3<sup>rd</sup> September 2015, 17:00 Local Swiss Time.
- Regular entry fee period will end on 16<sup>th</sup> September 2015, 17:00 Local Swiss Time.

Quota Completion Entry Fees: The national teams who are informed regarding the remaining quotas in each category after the end of Regular Registration will be charged the regular registration fee.

- US \$50 per athlete.
- Quota Completion fee period will begin on 22<sup>nd</sup> September 2015, 17:00 Local Swiss Time.
- Quota Completion fee period will end on 28<sup>th</sup> September 2015, 17:00 Local Swiss Time.

#### **12.1 ENTRY DEADLINES & IMPORTANT DATES**

- i. Entry deadline for Regular Registration Period is **September 22<sup>nd</sup>**, 2015 17:00 Local Swiss Time. Entry submission after this date will be not accepted under any circumstances, and this vacant quota/spot will be offered to the next eligible athlete.
- Entry deadline for Quota Completion Registration Period is September 28<sup>th</sup>, 2015 17:00 Local Swiss
   Time. Entry submission after this date will be not accepted under any circumstances.
- iii. In case of replacement of an injured athlete, an MNA may replace this athlete no later than **October 9<sup>th</sup>**, 2015.
- iV. The registered athletes or team officials may be replaced without any penalty until September 28<sup>th</sup>, 2015.
- V. Entry fee of US\$50 per athlete will not be charged in case of cancellation of participation until **September 16**<sup>th</sup>, **2015**.
- Vi. Entry fee must be paid in case of the cancellation of participating athletes after September 16<sup>th</sup>, 2015 or no-show.
- Athletes: Member national associations have to submit entry online by logging into the WTF GMS for the
  athletes invited by the WTF. A member national association can send a maximum 2 athletes per weight
  division provided that these athletes are the ones invited by the WTF. The host member national
  association is able to send 1 additional athlete per weight division meaning that a maximum of 3 athletes
  per weight division can participate if 2 athletes are invited through ranking. No additional athletes are
  accepted. No reserve athlete is accepted. No entry will be accepted or modified at the accreditation
  center(s) in Manchester
- Team officials: Member national association have to register online by logging in to the WTF GMS for maximum one (1) Head of team per country, one (1) manager per team, two (2) coaches per team, one (1) team doctor per team, two (2) trainers per team.
- MNA officials: three (3) Member National Association (MNA) officials per country can be registered online by logging in to the WTF GMS.
- Penalty: Penalty of US\$100 per person shall be paid to the Organizing Committee at the accreditation center in Manchester in the following cases.
  - Any team official who is not registered online wants to be accredited at the accreditation center in Moscow although the total number of team officials does not exceed the designated number,
  - 2) In case of exceeding designated number of MNA officials wants to be accredited at the accreditation center in Moscow or any MNA official who is not registered online wants to be accredited at the accreditation center in Manchester
- · Any changes or additions that are made to a national team list after 28<sup>th</sup> September, 2015 will be charged





a US\$100 penalty in addition to the registration fees. This penalty will be considered the onsite fee for approved additions or changes to the national team list.

 Any WTF Global Licence registration completed <u>onsite</u> will be charged a US\$30 onsite processing fee for each WTF Global Licence required.

#### 13. CLASSIFICATION OF RESULTS

Medals will be awarded to the top four athletes in the respective weight category of the pertinent championships:

1 <sup>st</sup> PLACE:	USD 5'000, GOLD MEDAL & CERTIFICATE
2 <sup>nd</sup> PLACE:	USD 3'000, SILVER MEDAL & CERTIFICATE
3 <sup>rd</sup> PLACE:	USD 1'000, BRONZE MEDAL & CERTIFICATE
3 <sup>rd</sup> PLACE:	USD 1'000. BRONZE MEDAL & CERTIFICATE

The athletes who advance to round of 8 or above will get ranking point. The points will be reflected on WTF World Ranking and WTF Olympic Ranking. The ranking points per winners of the championships shall be allocated as follows.

Position	Ranking Point
1st place	40
2nd place	24
3rd places	14.4
5th places	8.64
9th places	6.05
17th Places	4.23

#### 14. TEAM ENTRIES PER COUNTRY (MAXIMUM 29 MEMBERS)

POSITION	MAX. NO. OF MEMBERS	MAX. NO. OF MEMBERS	
	MALE	FEMALE	
HEAD OF TEAM:		1	
MANAGER:	1	1	
COACH:	2	2	
TRAINER:	2	2	
TEAM DOCTOR:	1	1	
CONTESTANTS:	8	8	

#### 15. INTERNATIONAL REFEREES

The WTF will appoint a total of 50 International Referees. The appointed international referees shall officiate at the WT World Taekwondo GP Manchester 2015; the following conditions shall apply:

- i. International Referees are required to pay for their own roundtrip airfares.
- ii. The Organizing Committee shall pay for the expenses for six (6) nights' stay of room and board. Check-in: October 13 / Check-out: October 19
- iii. The Organizing Committee shall pay a per diem of US\$100 to the selected International Referees for competition period (total three days; US\$300 per referee).

### 16. TECHNICAL DELEGATE AND COMPETITION SUPERVISORY BOARD

The WTF will appoint one (1) Technical Delegate and up to four (4) members of the Competition Supervisory Board. The following conditions shall apply:

- The Organizing Committee shall pay for the expenses for up to six (6) nights' stay of room and board.
   Check-in from: October 13 / Check-out: October 19
- ii. The Organizing Committee shall pay a per diem of US\$100 to the Technical Delegate and the members of the Competition Supervisory Board for competition period (total three days; US\$300 per person).

#### 17. WTF-RECOGNIZED TAEKWONDO UNIFORM (DOBOK) AND PROTECTIVE EQUIPMENT

- i. KP&P Protector and Scoring System (PSS) including PSS Headgear will be used for the Championships.
- ii. Participating contestants are required to wear WTF-recognized doboks and WTF-recognized protective





equipment. The latest version of WTF-recognized manufacturers' list is available at the website of WTF (http://www.worldtaekwondofederation.net/recognized).

- iii. The Organizing Committee will provide Protector and Scoring System (PSS) to the participating contestants. Participating contestants are required to bring their own groin guards, mouthpieces, gloves, sensing socks and shin and forearm guards for their personal use.
- iv. Before entering the field of play, all contestants will proceed to the inspection desk for inspection of their doboks and protective equipment. <u>Any contestant who wears unofficial doboks or protective equipment will not be permitted to compete.</u> Organizing Committee shall prepare white masking tapes to cover up any kind of identification of the manufacturers not recognized by the WTF.
- v. Instant Video Replay (IVR) System will be used.
- vi. Wireless communication system between coach, referee, and review jury will be used

#### 18. IDENTIFIATION OF NOC CODE AND MANUFACTURER

- i. National flag shall be located between 3cm and 3.4cm below the right shoulder line of upper garment.
- ii. NOC Code is a three-letter National Olympic Committee abbreviation, and it shall be printed at the back in black and centred at 5cm or higher from the bottom line of the upper garment within the size of 30cm width x 12cm height. The font of the letters shall be in bold "Verdana".
- iii. Manufacturer's identification (name, designation trademark, logo or any distinctive sign of the manufacturer) shall be located one per garment within 20cm except at the location of the WTF logo.

#### 19. MEDICAL CONTROL

- i. The WTF Anti-Doping Rules, and where necessary the Code of the World Anti-Doping Agency, shall apply throughout the competitions.
- ii. Compulsory anti-doping tests will be carried out on random selection basis. The WTF and/or WADA may carry out random out-of-competition testing prior to the championships. Therefore, all participating contestants are required to submit their latest and most accurate Athlete Location (Whereabouts Info) Forms to the WTF.
- iii. TUE (Therapeutic Use Exemption)
  - Athletes who take any substance or medicine listed in the "Prohibited List" of the WTF Anti-Doping Rules and Anti-Doping Code of World Anti-Doping Agency (WADA) for therapeutic purposes are requested to visit the website of WADA and make online filing of their TUE applications on ADAMS <a href="http://www.wada-ama.org/en/ADAMS/">http://www.wada-ama.org/en/ADAMS/</a> and report to the WTF Sports Department at <a href="marcoienna@wtf.org">marcoienna@wtf.org</a> <a href="marcoienna@wtf.org">by no later than</a> <a href="marcoienna@wtf.org">September 24<sup>th</sup></a>, <a href="marcoienna@wtf.org">2015</a>. For more details, please see the following page of the WTF website:

http://www.wtf.org/wtf\_eng/site/anti\_doping/06\_therapeutic\_use\_exemptions.html

For ADAMS login, please contact National Anti-Doping Organization (NADO) in your country or WTF Sports Department at <a href="mailto:marcoienna@wtf.org">marcoienna@wtf.org</a>

#### 20. HEAD OF TEAM MEETING & DRAWING OF LOTS SESSION

- i. The head of team meeting and the drawing of lots session shall be conducted two (2) days prior to the start of the championships that is October 14<sup>th</sup>, 2015, in the presence of the WTF officials and the representatives of the participating nations. The seeding may be changed after the each day's weigh-in.
- ii. The method and order of the draw may be changed depending on the decision of the Technical Delegate.
- iii. Depending on the decision of the Technical Delegate, WTF officials or Organizing Committee volunteers could be designated to draw lots on behalf of the officials of the participating nations who are not present at the time of the lot drawing session.

#### 21. WEIGH-IN

- i. Weigh-in of the contestants shall take place on the day before their respective weight category.
- ii. During the weigh-in, male contestants shall wear underpants and female contestants shall wear underpants and brassieres. However, contestants may weigh-in in the nude if they wish to do so.

#### 22. INDEMNITIES

- i. The respective national taekwondo associations shall be responsible for ensuring that all officials and participants are covered with effective travel & medical insurance coverage.
- ii. Participants without proper insurance coverage will not be allowed to compete at the championships.
- iii. The Organizing Committee will acquire general Public Liability event insurance.





#### 23. ACCOMMODATION

The participating teams are required to submit the hotel reservation to Organizing Committee by **no later than September 18th, 2015**. The list of official hotels and hotel reservation forms are included in this invitation pack.

#### **Ground transportation**

Ground transportation will be provided for national teams on arrival and departure free of charge, only for teams who book via the official event agent and provided that the Organizing Committee has been informed of the date, time, and flight number of the national team's arrival and departure at the latest by **the designated deadline** (September 26<sup>th</sup> 2015). Daily transportation is also provided in Manchester between official hotels and venues for athlete training, registration, head of team meeting and competition days.

Manchester City Council has also kindly arranged for participants to have free access to the Metro tram system that runs between the venue and city centre for the duration of the event.

#### 24. VISA INFORMATION

The Organising Committee can provide recommendation letters for visa applications.

However, MNA's are required to check the United Kingdom entry visa application waiting times in their own countries and submit requests for recommendation letters to the organising committee.

The Organising Committee cannot guarantee entry into the UK and can only offer assistance. It is the responsibility of each athlete and MNA to apply for and secure the correct entry visa for the UK.

MNA's are requested to complete the attached visa application recommendation form at least one week before the waiting time deadline in their own country.

#### 25. LATE ATHLETE REPLACEMENT

Athletes cannot be replaced after confirmation of the member national association. In the event that a confirmed athlete cannot compete due to injury occurred between October 2<sup>nd</sup> and October 9<sup>th</sup>, 2015, the pertinent MNA shall submit the late replacement form together with medical certificate written by medical doctor in English to the WTF at <a href="mailto:sport@wtf.org">sport@wtf.org</a> no later than October 9<sup>th</sup>, 2015. The request may be accepted by the WTF upon review of the request provided that the replacing athlete is ranked within the top 31 of the WTF Olympic Ranking.

#### 26. COACH's ATTIRE

All Coaches are required to wear formal suit such as tie, jacket, dress shirt (long or short), and trouser during Semi-Finals and Finals. If any coach refuses to wear abovementioned attire, he or she will not be allowed to coaching for semi-final and final matches as well as next GP.

#### 27. TEAM DOCTOR'S MEETING

In order to receive accreditation card, all registered team doctors or physicians must attend team doctor's meeting on October 15<sup>th</sup>.

Attachment

- 1. Timetable
- 2. Athlete Late Replacement Form





## TIMETABLE (SUBJECT TO CHANGE)

World Taekwondo GP Manchester 2015 October 16 - 18, 2015 / Manchester, United Kingdom

Date	Time	Event	Place	
Oct 12 - 14	0900-1800	Arrival		
Oct 13 - 14	1000-1800	Registration	Manchester Regional Arena	
Oct 13 - 15	0900-1800	Team Training	Manchester Regional Arena	
Oct 14	0900-1800	Referee meeting	Manchester Central Convention	
			Centre	
Oct 14	1400-1600	Head of Team Meeting and Drawing of Lots	Manchester Central Convention	
			Centre	
Oct 15	0900-1800	Referee training	Manchester Regional Arena	
Oct 15	1400-1600	Team Doctors Meeting	Manchester Regional Arena	
Oct 15	1000-1200	Weigh-in for F-67kg, M-68kg and M+80kg	Manchester Regional Arena	
Oct 16	0900-1300	Competitions (F-67kg, M-68kg and M+80kg)	Manchester Regional Arena	
	1000-1200	Weigh-in for F-57kg, F+67kg and M-58kg	Manchester Regional Arena	
	1300-1430	Lunch break	Manchester Regional Arena	
	1430-1730	Round of 16 and quarterfinals (F-67kg, M-68kg and M+80kg)	Manchester Regional Arena	
	1730-1900	Session break	Manchester Regional Arena	
	1900-2200	Semi-finals and finals (F-67kg, M-68kg and M+80kg)	Manchester Regional Arena	
Oct 17	0900-1300	Competitions (for F-57kg, F+67kg and M-58kg)	Manchester Regional Arena	
	1000-1200	Weigh-in for F-49kg and M-80kg	Manchester Regional Arena	
	1300-1430	Lunch break	Manchester Regional Arena	
	1430-1730	Round of 16 and quarterfinals (for F-57kg, F+67kg and M-58kg)	Manchester Regional Arena	
	1730-1900	Session break	Manchester Regional Arena	
	1900-2200	Semi-finals and finals (for F-57kg, F+67kg and M-58kg)	Manchester Regional Arena	
Oct 18	0900-1200	Competitions (F-49kg and M-80kg)	Manchester Regional Arena	
	1200-1330	Lunch break	Manchester Regional Arena	
	1330-1600	Round of 16 and quarterfinals (F-49kg and M-80kg)	Manchester Regional Arena	
	1600-1730	Session break	Manchester Regional Arena	
	1730-1930	Semi-finals and finals (F-49kg and M-80kg)	Manchester Regional Arena	
Oct 19		Departure		





## ATHLETE LATE REPLACEMENT FORM

To: Mr. Jay Lee Sport Director

**World Taekwondo Federation** 

Email: sport@wtf.org

NAME OF COMPETITION: World Taekwondo GP Manchester 2015

SUBSTITUED ATHLETE (to be removed from team list)			
NAME OF NATIONAL ASSOCIATION			
ATHELTE NAME (Family name in capital			
<u>letter</u> )			
GENDER	MALE	FEALE	
WTF GAL Number			
Date of Birth	(Day/ Month/ Y	'ear)	
Weight Division	KG		
Date and place of Injury			
Medical Condition			
Name of MNA President			
Signature of MNA President			
<ul> <li>A separate certificate by the r</li> </ul>	nedical doctor on	the athlete's injury and	medical condition should be
attached in the language of th	ne pertinent coun	try and in English.	
SUBSTITUED ATHLETE (to be added to team li	st)		
NATIONALITY			РНОТО
ATHELTE NAME (Family name in capital			
<u>letter</u> )			
GENDER	MALE	FEALE	
WTF GAL Number			
DATE OF BIRTH	(Day/ Month/ Y	ear)	
COUNTRY OF BIRTH			
Weight Division	KG		

#### MNA PRESIDENT SIGNATURE & STAMP

KUKKIWON DAN CERTIFICATE NUMBER

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PASSPORT NUMBER

<sup>\*</sup> IMPORTANT: This form will be accepted only if medical confirmation in writing in English from the responsible medical doctor is attached to this form after due evaluation of the WTF.