

SUSTAINABILITY COMMITTEE

1 ESTABLISHMENT

This Committee is established in accordance with Addendum I of the World Taekwondo (WT) Statutes.

2 FUNCTIONS AND OBJECTIVES

The Committee's missions are to:

- 2.1. conduct research and make recommendations to define WT's sustainability agenda that is outcomes-based and is in line with the WT Sustainability Strategy
- 2.2. make recommendations to support WT's commitment to incorporate sustainability principles and practices into WT's decision-making process and day-to-day operations
- 2.3. enhance WT's integrity, inclusivity, transparency, and accountability at every level

The Committee's objectives are to:

- 2.4. work together with the WT Planning Department, the Sustainability Consultant, and the cross-departmental Sustainability Working Group (SWG) on the implementation of the WT Sustainability Strategy
- 2.5. identify case studies and select the candidates for the Sustainability Awards organised every year based on the WT Sustainability Survey
- 2.6. study the best practices of other International Federations (IFs) and adopt into WT's program, if applicable
- 2.7. establish networks and share expertise to contribute to the progress of the WT Sustainability Strategy
- 2.8. act as WT Sustainability Ambassadors by promoting awareness and action around sustainability issues at all levels
- 2.9. report to the Council Meeting and/or General Assembly on the progress of the Committee

3 COMPOSITION AND TERMS OF OFFICE

The membership of this Committee shall be composed of up to seven (7) members, including one Chair and one Vice Chair. The Chair, Vice Chair, and one Member are appointed directly by the WT President. Four Member National Associations (MNAs) are selected based on their performance in the 2022 MNA Survey. The inclusion of the MNAs is critical to the success of the WT Sustainability Strategy being implemented in their respective countries and continental unions.

The term of the Committee appointments shall be two (2) years, effective from the appointment date until the end of the 2025 World Taekwondo Championships.

Position	Name	Country of Nationality	Email
Chair	Ms. Jamie CARPENTER	New Zealand	jamieWTCouncillor@gmail.com
Vice Chair	Ms. Nellys L RIOS	Puerto Rico	nellystkd@gmail.com
Member	Ms. Maria SKRYABINA	Russia	maria.skriabina@gmail.com
Member	Mr. NGUYEN Thanh Huy	Vietnam	tkdvn@yahoo.com.vn
Member	Ms. Heather GARRIOCK	Australia	heather@austkd.com.au
Member	Dr. Ing Alioune Badara TRAORE	Mali	alioune_b_traore@yahoo.fr
Member	Dr. Walid YOUNES	Switzerland	sg@taekwondo.ch
WT Liaison	Mr. Jerry LING		planning@worldtaekwondo.org jerry.ling@worldtaekwondo.org

The Committee may establish such committees of an ad-hoc nature as it deems appropriate.

4 QUORUM

A quorum for the Committee is defined as 50% of the membership, plus one. Where attention is drawn to a loss of quorum, the meeting may be adjourned until such time as the Chair may determine.

5 CONFLICT OF INTEREST

The Committee members are required to bring to the attention of the Chair any conflict of interest or potential conflict they may have with any item on the Committee's agenda.

If a Committee member is deemed to have a real or perceived conflict of interest in a matter that is being considered at a meeting, he/she will be excused from the Committee discussions and deliberations on the issue where a conflict of interest exists.

6 MEETINGS

The Committee meetings shall be held at least once every three months unless otherwise agreed by the Committee. The Committee meetings may be held in person, by telephone, videoconference, or other electronic means. If the meeting is held via videoconference, World Taekwondo will organise the appropriate conference system and send to the Committee. No per diem is given for online meetings.

In case of in-person meeting, the following conditions shall apply to the members in accordance with the WT Finance Rules:

- Roundtrip economy class airfare
- Transportation between airport and hotel, and between hotel and meeting venue where applicable
- Accommodation for the period of stay proposed by WT
- USD 200 per diem for the period of the meeting day(s) proposed by WT

The above terms and conditions may change based on changes to the WT Finance Rules.

The Committee members are required to be fully prepared for each meeting, having read the documentation sent to them in advance, and to make every reasonable effort to attend each meeting.

Decisions of the Committee may be made at a duly called and constituted meeting; or, by a resolution in writing to all members of the Committee and physically or electronically signed by at least a quorum of the members of the Committee who are entitled to vote on the resolution other than those on an approved leave of absence.

7 OBSERVERS AND VISITORS

Observers and visitors must have received the prior permission of the Chair to attend meetings. Observers and visitors must leave the meeting if any matters are to be considered confidential.

8 AGENDAS AND MINUTES

Agendas and associated documentation will be distributed prior to the meeting.

Minutes are to be prepared and distributed to each Committee member within a week at a maximum. A copy of the minutes will be included in the agenda papers for the next Committee meeting.

9 REPORT

The Committee shall prepare an annual report, and where necessary, additional reports on its activities to be submitted to the General Assembly and Council Meeting. This report shall include the Committee's progress towards its core objectives.

10 EVALUATION AND REVIEW

To ensure that this Committee is fulfilling its duties, it will:

- Undertake an annual self-assessment of its performance against its Terms of Reference and provide that information to the Council; and
- Provide any information the Council may request to facilitate its review of the Committee performance and its members