



Regulations on the Administration of WT International Coaches

(Effective as of 5 February 2020)

World Taekwondo

1. Objective

These regulations are to efficiently administrate the International Coaches of the WT (hereinafter “WT Coaches”), in accordance with the Article 8.2.c and 22.6 of WT Statutes.

2. Administration

Overall administration of the WT Coaches shall be managed by the WT secretariat in cooperation with the Global Membership System (GMS).

3. Certification

The WT will grant certification to WT Coaches who have successfully attended the WT International Coach Certification Course and passed the requested test that are conducted by the WT.

4. WT International Coach Certification Course

The WT International Coach Certification Course shall be conducted by the WT. However, the WT may delegate Continental Union (“CU”) or Member National Association (“MNA”) to operate the course.

In terms of hosting of Coach Certification Courses, only WT can conduct a Level III Coach Certification Course. CUs can apply for hosting Level I or II. MNAs or WT-recognized Training Center can apply for hosting Level I. The written approval of WT is required for the hosting of any Coach Certification Courses by the CUs and/or MNAs.

WT International Coach Certification Course shall be categorized into Level I, II and III.

4.1 Qualification for application for Level I

4.1.1 Holder of Global Official License (‘GOL’)

4.1.2 Applicant who has experience in coaching;

4.1.3 Applicant aged 21 years old or above;

4.1.4 Applicant recommended by the pertinent MNA; and

4.1.5 Applicant who has a command of the English language both in speaking and writing (not applicable for Level I)

4.2 Qualification for application for Level II

4.2.1. Applicant holding the Level I International Coach Certificate

4.2.2. Applicant who has coached at the WT promoted championships in the previous year.

- 4.3 Qualification for application for Level III
- 4.3.1. Applicant holding the Level II International Coach Certificate
- 4.4 General Information
- 4.4.1 Lecturers: WT will appoint the certified educator for the course.
- 4.4.2 Registration Fee: Applicants shall pay the prescribed registration fee as set out in the Outline to be sent out prior to every International Coach Certification Course. The registration fee may be adjusted per country based on the assessment of the WT. The registration fee shall be exempted only once for those who re-apply for the course within 2 years after failure in passing the test at the previous course.
- 4.4.3 Registration Process: Applicants shall complete and submit the WT-designated Application Form, complete with a Curriculum Vitae and passport-sized photograph. The process may be done via GMS online registration system.
- 4.4.4 WT will not provide any financial support for the applicants of the International Coach Certification Course, unless otherwise specified in the outline. Therefore, costs such as airfares and accommodation charges shall be covered by the participants.
- 4.4.5 Curriculum: The WT Education Committee shall develop and update the course curriculum. The curriculum may vary from Level I, II or III course but will include the following topic:
- WT Rules and Administration
 - Competition Rules and Case Studies
 - Games Management
 - Medical Care and Anti-Doping
 - Safeguarding
 - Sport Psychology
 - Coaching Skills
 - Other subjects deemed necessary
- 4.4.6 Hours of education: Minimum of 16 hours for level I, 20 hours for level II and 24 hours for level III (including online education, where available)
- 4.4.7 Evaluation test: The applicant must score at least 70 points in total, in order to pass the evaluation test and be certified.
- 4.3.7.1. Level I: Written test (100%) in local language.
- 4.3.7.2. Level II: Written test (80%) and Interview (20%) in English

5. Activation

- 5.1 Once an applicant has passed the Coach Certification Course test and is certified as a WT International Coach, no annual membership fee shall be required.
- 5.2 WT shall send certificates, membership card and information on administration of coaches within a month after certification as a WT Coach.

6. Classification of class

- 6.1 WT Coaches are classified into three categories of classes as follows:
 - 6.1.1. “Level I” class is granted to an applicant who has successfully passed the Level I Coach Certification Course test. The holder of Level I Coach Certificate is eligible for being a coach at G1 and G2 International competitions.
 - 6.1.2. “Level II” class is granted to an applicant who has successfully passed the Level II Coach Certification Course test. The holder of Level II Coach Certificate is eligible for being a coach at all G-ranking International competitions.
 - 6.1.3. “Level III” class is granted to an applicant who has successfully passed the Level III Coach Certification Course test.

7. Coach Refresher Course

- 7.1 WT shall conduct a Coach Refresher Course if it is deemed that there is a need to update the coaches on amended rules and/or programs.
- 7.2 All certified WT Coaches are requested to attend a minimum of one Refresher Course within 2 years of validation period to renew the certificate.
- 7.3 Registration Fee: Applicants shall pay the prescribed registration fee as set out in the Outline set out prior to every International Coach Refresher Course.
- 7.4 A graduation diploma will be given to WT Coaches who have completed the Coach Refresher Course.

8. Validation and Revocation

- 8.1 The WT Coach Certificate shall be valid for 2 years after passing the Coach Certification Course.
- 8.2 A WT coach certificate shall be automatically revoked if the WT Coach fails to participate in a refresher course within 2 years from the first day of the certificate validation.
- 8.3 The WT Coach may restore his/her revoked certification by attending and passing the test of another WT International Coach Certification Course. The registration fee is exempt only once if the WT Coach attends the course within 2 years from revocation of the certificate.

9. Duties

- 9.1 A certified WT Coach shall abide by all the rules and regulations of the WT.
- 9.2 A certified WT Coach shall act with dignity and pride.
- 9.3 A certified WT Coach shall be always acquainted with the latest Rules and Regulations as well as other related guiding principles and codes of the WT.
- 9.4 A certified WT Coach shall be responsible for updating his/her contact information in GMS system and shall be liable for the accuracy of the information.

10. Disciplinary Measures

- 10.1 In case that any WT Coach has committed inappropriate behaviors, the WT has the right to take disciplinary measures such as warning, rebuke, suspension or deprivation of the certification in accordance with the relevant rules of the WT.

11. Enforcement

- 11.1 The Regulation shall be in force as of 5 February 2020.
- 11.2 From January 1, 2021, all coaches participating in WT recognized competitions must hold the valid Level I International Coach Certificate. All coaches participating in WT promoted competitions must hold the valid Level II WT International Coach Certificate. Failure will result in non-issuance of a coach accreditation for competitions.
- 11.3 Coach Certificate issued by Continental Union before December 31, 2019 will be recognized as identical to WT Level I International Coach Certificate for the validation period of 1 year from the issuance date.