

Ref. No 20/002 January 7, 2020

To: Presidents of WT Continental Unions

Re: 2020 Continental Union Development Fund

Dear Colleagues,

I wish to extend the warmest greetings from WT.

I am writing to you to give guidance on the allocation of 2020 Continental Union Development Fund. As usual, we are planning to allocate the fund on two phases.

For disbursement of 1st phase fund, please submit the following documents by no later than March 31, 2020.

- A. 2019 Finance Report (audited by CPA)
- B. 2019 Operations Report
- C. 2020 Business Plan

Upon receipt of the above documents, we will get back to you if we have any questions or comments. If the submitted documents are incompliance with the requirements, the fund will be remitted the designated bank account shortly.

The guideline of the 2nd phase CU Development Fund will be sent to you in due course.

Thank you for your kind attention and look forward to hearing from you.

Sincerely Yours,

Hoss Rafaty

Secretary General

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