

## APPLICATION FOR RECOGNITION OF 2020 INTERNATIONAL OPEN TAEKWONDO TOURNAMENT

※ **Attention: This application is for the recognition of POOMSAE division.**

**World Taekwondo (WT) recognized poomsae competition must be a stand-alone event. In case that the OC intends to hold any other events along with poomsae competition, the competition dates of those must be designated separately.**

|                             |  |
|-----------------------------|--|
| Continental Union           |  |
| Member National Association |  |
| Title of Tournament         |  |
| Proposed Date & Host City   |  |

In accordance with Article 3 of the WT Event Operations Rules, we hereby apply for an approval of the WT for organization of the proposed International Open Taekwondo Tournament subject to conduct of the Tournament in strict compliance with the WT Competition Rules, WT Ranking Bylaw, WT Medical Code, WT Anti-Doping Rules, and WT Event Operations Rules.

Name of MNA President

Signature of MNA President

### ※ Procedure of WT Recognition

- All relevant information together with this application form shall be submitted to the [Continental Union] at [E-mail address] by **no later than October 23, 2019**.
- Application shall be effective only if the recognition fee of US\$5,000 has been remitted to the following bank account of the [Continental Union]. Official approval shall be decided after settlement of pertinent sanction fee to [Continental Union].

|                |  |
|----------------|--|
| Bank Name      |  |
| Bank Address   |  |
| Account No.    |  |
| Swift Code     |  |
| Account Holder |  |

- The CU screens the applications mainly checking the compliance of the WT Competition Rules and other requirements such as the use of the recognized companies' equipment/systems and shall recommend to WT with the list of tournaments including application forms by no later than **October 29, 2019**. The CUs shall refund the recognition fee to those MNAs whose applications have been rejected either by the CU or WT.
- Upon the receipt of the recommendation, WT will publish the successful WT recognized international tournaments list by no later than **November 5, 2019**. WT shall decide event grade (G-1/G-2) of each tournament based on the result of 2018 WT recognized international tournaments evaluation and announce it in **December 2019**.

**CORE INFORMATION FOR THE TOURNAMENT****1. FACILITIES & PERSONNEL** (\*Great importance in event evaluation)

|                       |  |   |                   |  |
|-----------------------|--|---|-------------------|--|
| Venue                 | - Name:<br>- Address:  | No. of Courts                             |                   |  |
| Training Venue        | - Number:<br>- Location:<br>Inside the venue ( )<br>Outside the venue ( )<br>Inside & outside of venue ( ) | No. of Courts                             |                   |  |
| Competition Operation | Competition Schedule   | - Start:<br>- Finish:                     |                   |  |
|                       | Equipment<br>(Company Name)  | Poomsae Scoring System                    |                   |  |
|                       |  | Mat                                       |                   |  |
| Personnel             | No. of IRs<br>(from abroad/domestic)   |   |                   |  |
|                       | No. of Athletes<br>(Expected)  |   | No. of volunteers |  |
| Medical               | Designated hospital  | - Name:<br>- Distance from the venue(km): |                   |  |
|                       | No. of Medical Doctor<br>at the venue  |   | No. of Ambulance  |  |

**2. ORGANIZING COMMITTEE CONTACT POINT**

|                          |  |
|--------------------------|--|
| Name of Person in Charge |  |
| Tel:                     |  |
| E-mail:                  |  |

※ Any additional information supporting the application can be attached

## **GUIDELINE**

### **1. COMPOSITION OF TECHNICAL OFFICIAL**

#### A. WT Technical Delegate

- Provision of round trip economy class air ticket, free accommodation of room and board for at least three (3) days before and one (1) day after the tournament, and daily allowance of US\$200 for the duration of the competition
  - ◆ *Technical Delegate shall be appointed by the WT President. The major roles of Technical Delegate are to resolve any technical issues pertaining to the tournament and also evaluate the tournament for grading of the tournament.*

#### B. WT Official (Committee Member or WT Staff)

- Free accommodation of room and board for one (1) WT official or staff from at least three (3) days before through one (1) day after the tournament

#### C. International Referees (IRs)

- Free accommodation of room and board for the duration of the competition at least two (2) days before and one (1) day after the tournament
- Daily allowance of US\$100 for the duration of the competition
- IR composition out of the host country: recommended above 70%
- No. of IRs from one particular country: recommended below 10%
  - ◆ *Organizing Committee should select the WT International Referees and send the list to WT ([referee@worldtaekwondo.org](mailto:referee@worldtaekwondo.org)) by no later than Forty-five (45) days prior to the tournament for screening of the qualifications.*
  - ◆ *WT has right to select maximum five (5) international referees for the tournament.*

#### D. Competition Supervisory Board Members (2 or 4 Members)

- Free accommodation of room and board for the duration of the competition plus two (2) days before and one (1) day after the tournament
- Daily allowance of US\$100 for the duration of the competition

### **2. COMPETITION OPERATION**

A. Poomsae competition should be conducted on a stand-alone basis. It is prohibited to include Kyorugi, Para, or any other events in the same venue on the same days of poomsae competition.

#### B. FOP

- Maximum number of games per court per day: 50

#### C. Draw & Weigh-in

- The current published ranking should be used in the drawing of lots. The % of seeded players can be determined by TD. However, in all WT recognized tournaments, minimum 25% of contestants of Under 30 & Under 40 divisions shall be seeded
- Draws & designate poomsae should be published the day before the competition

D. Medical (*\*more details in the WT Medical Code*)

- Designated hospital(s) must include tertiary care facility with either level I or level II trauma center which must be within 30 minutes distance by vehicle or 20 minutes distance by helicopter from the competition venue.
- At least two (2) ambulances with full resuscitation equipment shall be on standby at one of the exit of the competition venue at least for the whole period of the competition (during all training and competition hours), in case one ambulance is off venue for emergency transportation. Also, OC needs to prepare for 2 additional transportation vehicles for minor emergency injuries or illnesses to the hospital (ex. Shuttle bus or mini-van, taxi, etc)
- Emergency/trauma medicine doctor or EMT must be always available to accompany in the ambulance during the transportation for medical emergency.
- At least 1 MD, 1 RN and 1 EMT per 3courts, 2 MDs and 2RNs for medical room and 1MD and 2RNs available for athlete village clinic.

### **3. DOPING TEST, MEDICAL TREATMENT & INSURANCE**

- A. WT is responsible for covering all expenses for in-competition doping tests. Furthermore, the OC may conduct out-of-competition or additional doping tests, in consultation with the WT. However, OC is responsible to grant enough volunteers to be used as chaperones and to prepare doping test facilities.
- B. OC is responsible for providing Anti-Doping facilities and requirements in place.
- C. WT collect Anti-Doping Fund from OCs in base of registered athletes (US\$ 3 per participant among all event categories). If OC fails to pay the amount within the deadline, the tournament will not be recognized by the WT following year.
- D. OC shall confirm the hotline set up for participants for the competition medical insurance coverage and reimbursement policy for the injured athletes or team associates with the designated hospital(s) in advance.
- E. MDs in the medical room and/or athlete village clinic shall have competency in emergency care, primary care and sports medicine injuries and must speak English.
- F. The Organizing Committee will acquire general Public Liability event insurance (Mandatory)

### **4. GROUND TRANSPORTATION & ACCOMMODATION**

- A. VIPs, WT Technical Delegate, CSBs, referees and WT Official: Obligatory & free of charge
- B. For teams, transportation to and from airport, hotels and venue should be provided
- C. Referee hotel and Team hotel must be different

### **5. WT GMS – WT Online Event Registration (SimplyCompete)**

- A. The WT online event registration system (SimplyCompete) is mandatory to be used for all WT recognized International Open Taekwondo Tournaments. This includes the use of the WT online

registration system and event administration training and back end support on the system by the WT GMS Team at NO COST. The organizer/MNA must provide an English speaking Event Admin and this individual is responsible for all communication with the WT GMS Team and the participants registering for the event.

- B. A detailed info package will be sent to the OC/MNA of International Open Taekwondo Tournament shortly after the official confirmation of the WT G Ranked events for 2019. This package must be reviewed carefully by each OC, and the communication with Mr. Sarvar Shamusarov at [sarvar.gms@worldtaekwondo.org](mailto:sarvar.gms@worldtaekwondo.org), the WT GMS Event Manager, must start at least 3 months prior to the planned start of Online Registration for the event.
- C. The full participation list with all WT Licence numbers will be auto generated by the WT GMS Team and sent to you to simply add the official placing's for all athletes that competed in the event.

## 6. POST-EVENT REPORTING

- A. The completed event results/participation spreadsheet must be sent by email no later than 3 days following the end of the tournament by the WT Technical Delegate for the event to Mr. Kabir Kar at [kabir.gms@worldtaekwondo.org](mailto:kabir.gms@worldtaekwondo.org) as well as WT Sport & Event Management Department [sport@worldtaekwondo.org](mailto:sport@worldtaekwondo.org). If the results (placings) are not submitted by the stated time then the organizers may be liable to pay a US\$1,000 admin fee, for processing of the data.
- B. The OC must submit the official report to the WT Sport & Event Management Department ([sport@worldtaekwondo.org](mailto:sport@worldtaekwondo.org)) within two (2) weeks after conclusion of the tournament.

## 7. PENALTY

- A. In case of the cancellation of any WT recognized tournament, recognition fee will not be refunded and the Organizing Committee must pay US\$2,500 as penalty to the CU.
- B. The Organizing Committee must pay US\$1,000 as penalty to CU in case of changing the tournament dates or place after submission of application form.

**This application form must be submitted to the [Continental Union] at [E-mail address] by no later than October 23, 2019.**