

Recruitment Notice

<u>Overview</u>

- Organization: World Taekwondo (<u>www.worldtaekwondo.org</u>)
- Location: 5th FL., Kolon Bldg., 15 Hyoja-ro, Jongno-gu, Seoul, Korea 03044
- Job position: Staff, Event Department

Main responsibilities

- Manage the event lifecycles (Bidding & Selecting, Event Preparing, Event Staging, Legacy Leaving, and Knowledge Transferring) of World Taekwondo
- Manage and update the working documents related to bidding and operations of the WT events
- G For more information, visit <u>http://www.worldtaekwondo.org/host-city-selection-2018/</u>

Qualifications

- Degree: bachelor's or master's degree or equivalent.
- Fluent in English
- Command of IT tools; MS office and other program
- Experiences in international sports business (preferred)

Timeline & Inquiries

- Please send your CV and cover letter to <u>administration@wtf.org</u> by no later than 12 October 2017 (local time in Korea).
- The successful candidates will be shortlisted and informed individually by no later than 13 October and will be invited for interviews and performance assessment.
- For any inquiries, please contact Administration Department at <u>administration@wtf.org</u>.