



WTF World Taekwondo Grand Prix Final, Baku 2016
(December 9-10, 2016) / Baku, Azerbaijan
Official Outline



October 25, 2016

Presidents and Secretaries General
WTF Member National Association

Re: World Taekwondo GP Final & WTF Gala Awards 2016 & World Taekwondo Team Championships Baku 2016

Dear beloved Taekwondo Family,

It is a great pleasure to extend an invitation to your member national association to participate in the World Taekwondo GP Final, WTF Gala Awards 2016, and World Taekwondo Team Championships to be held on December 9-13, 2016 in Baku, Azerbaijan.

From this year's Grand-Prix Final, it is set to be an excellent event with the world's top sixteen taekwondo athletes per weight division, expected to compete; including the Olympic Champions and World Champions. It will be an important event to celebrate our sport in the Rio 2016 Olympic Games.

Also, I expect that the World Taekwondo Team Championships (December 12-13) will serve as an opportunity for the top elite teams to display their skills and togetherness. It will show you the thrilling moments of competition and friendship.

To commemorate the closing of this year, the 3rd WTF Gala Awards will be held on 11 December and it will honor the accomplishments of the players, officials and national federations as the social event worldwide.

We look forward to seeing you and your teams in Baku.

Sincerely yours,


Chungwon Choue
President



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**PLEASE NOTE THAT THIS DOCUMENT IS ONLY THE OUTLINE AND
NOT AN INVITATION TO THE WTF WORLD TAEKWONDO
GP FINAL BAKU 2016**

OUTLINE

WTF World Taekwondo Grand-Prix Final, Baku 2016

1. PROMOTER: WORLD TAEKWONDO FEDERATION (WTF)
ADDRESS: 5th Fl., Kolon Bldg.,15 Hyoja-ro, Jongno-gu,, Seoul, Korea, 110-040
TELEPHONE: +82.2.556.2505 / 82.2.557.5446
FAX: +82.2.553.4728
E-MAIL: sport@wtf.org (Sport Department)
WEB-SITE: <http://www.worldtaekwondofederation.net>

2. ORGANIZING MNA: Azerbaijan Taekwondo Federation
ADDRESS: Khatai avenue 51, Baku, Republic of Azerbaijan
TELEPHONE: +994 12 496 39 87
FAX: +994 12 498 79 00
E-MAIL: intl@taekwondo.az
Website: www.taekwondo.az

3. Date: December 9-10, 2016

4. VENUE: "Sarhadchi" Olympic Sports Complex
ADDRESS: Babek Avenue 23/16, Baku, Azerbaijan

5. QUALIFICATIONS

In accordance with Article 4: *Qualification of Contestant* of the WTF Competition Rules, the contestant must be:

CRITERION #1: Holder of the nationality of the participating team
CRITERION #2: An athlete must be the one invited by the WTF based on the WTF Olympic Ranking published in October 2016 following the International Russian Open. Invitation shall be extended to the pertinent member national taekwondo association that is recognised by the World Taekwondo Federation
CRITERION #3: Holder of the Kukkiwon Poom or Dan Certificate
(* A copy of the Dan certificate should be enclosed when registering for accreditation. In case a contestant has applied for a Kukkiwon Dan certificate but has not received it yet, a copy of the Dan application form and the remittance certificate sent to the Kukkiwon must be enclosed when registering for accreditation. Please refer to the Kukkiwon Web site (www.kukkiwon.or.kr) for more information.)
CRITERION #4: **An athlete must be 17 years old or older.** An athlete who was born in the year of 1999 or before is eligible to participation in the Championships.
CRITERION #5: Holder of valid WTF Global Athlete Licence (GAL). Any questions on the WTF GAL application please contact Mr Kabir Kar the WTF Global Licence Administration Manager at gmsadmin@wtf.org



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6. COMPETITION RULES

WTF Competition Rules shall be applied.

7. METHOD OF COMPETITION

- i. Single elimination system including **Bronze medal contest**
- ii. Grade: G8
- iii. Number of Courts: Two (2)
- iv. Number of athletes: Maximum 16 per division
- v. Selection of athletes: Top 16 athletes per Olympic category based on the WTF Olympic ranking published in October 2016. The last event before release of this ranking will be the International Russian Open (Sept 22nd – 26th)
*** One (1) athlete from the host country shall be invited in weight division(s) where host country athlete was not invited through WTF Olympic ranking. There is no host country seeding for GP Final.**
- vi. Maximum quotas per MNA: 2 athletes per weight division
- vii. Seeding and drawing of lots: **All ranked athletes based on WTF Olympic Ranking of October shall be seeded accordingly.**
- viii. Confirmation timeline
 - WTF will send out the invitation to the pertinent MNA first week of October.
 - The invited MNA is requested to confirm participation of its athlete(s) within 2 weeks from the date of receipt of the invitation. Once the MNA confirms participation, it cannot change the athlete(s).
 - If a MNA withdraws participation of its athlete(s), he/she will be replaced by the next highest ranked athlete of the WTF Olympic Ranking (October version).
 - **If registered athlete does not participate in GP Final without prior notice to the WTF sport department by November 25th, he or she won't be invited for next GP regardless of their WTF Olympic ranking**

8. CONTEST TIME

2 minutes x 3 rounds with 1 minute break

9. WEIGHT DIVISIONS

Men's division		Women's division	
Under 58kg	Not exceeding 58 kg	Under 49kg	Not exceeding 49 kg
Under 68kg	Over 58 kg & Not exceeding 68 kg	Under 57kg	Over 49 kg & Not exceeding 57 kg
Under 80kg	Over 68 kg & Not exceeding 80 kg	Under 67kg	Over 57 kg & Not exceeding 67 kg
Over 80kg	Over 87 kg	Over 67kg	Over 73 kg

10. CONDITIONS FOR PARTICIPATING TEAMS

To register an athlete is required to be in the proper physical condition to compete in GP Final. Any athlete who withdraws after weigh-in will be subject to an investigation as to whether or not the withdrawal was in bad faith. (Bad faith includes, but is not limited to, having an prior illness or injury such that it was unreasonable to expect the athlete to be able to compete at the time of the weigh-in.) The burden will be on the athlete to demonstrate that the withdraw was not in bad faith. If the investigation panel determines that the withdrawal was in bad faith the athlete will be suspended for up to 6 months, and the athlete and members of the athlete's entourage may be subject to an additional Ethics investigation.

Round-trip Airfare and Accommodation

- Round trip airfare shall be borne by the participating National Association.
- Accommodation charges of room and board for all others shall bone by the participating National Association.

11. WTF GLOBAL LICENCE & ONLINE REGISTRATION

i. WTF Global Licence Registration

All Athletes and Team officials must FIRST be registered with a WTF Global Athlete Licence (GAL) or Global Official Licence (GOL).



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ii. WTF Online Registration

National Team Entry will only be accepted through the WTF online registration system and registration is only possible with a valid WTF Global Licence. National Team GMS admins have to register their teams.

12. ENTRY FEES

- The OC shall collect the entry fees from the participating national teams. The national team shall pay an entry fee to the Organizing Committee by cash in US\$ only at the WTF Registration Center accreditation center(s) in Baku, Azerbaijan prior to the start of the Championships. Athletes shall not be allowed to compete without successful payment of entry fee to the Organizing Committee.

REGULAR ENTRY FEES: The national teams completing their registration during this period will be charged the regular registration fee.

- US \$100 per athlete.
- Regular entry fee period will begin on **1st November** 2016, 17:00 Local Swiss Time.
- Regular entry fee period will end on **15th November** 2016, 17:00 Local Swiss Time.

Quota Completion Entry Fees: The national teams who are informed regarding the remaining quotas in each category after the end of Regular Registration will be charged the regular registration fee.

- US \$100 per athlete.
- Quota Completion fee period will begin on **17th November** 2016, 17:00 Local Swiss Time.
- Quota Completion fee period will end on **23rd November** 2016, 17:00 Local Swiss Time.

11.1 ENTRY DEADLINES & IMPORTANT DATES

- i. Entry deadline for Regular Registration Period is **November 15th**, 2016 17:00 Local Swiss Time. Entry submission after this date will not be accepted under any circumstances, and this vacant quota/spot will be offered to the next eligible athlete.
 - ii. Entry deadline for Quota Completion Registration Period is **November 23rd**, 2016 17:00 Local Swiss Time. Entry submission after this date will not be accepted under any circumstances.
 - iii. The registered team officials may be replaced **without any penalty** until **November 15th, 2016**.
 - iv. Entry fee of US\$50 per athlete will not be charged in case of cancellation of participation until **November 15th, 2016**.
 - v. Entry fee must be paid in case of the cancellation of participating athletes after **November 15th, 2016** or no-show.
- Athletes: Member national associations have to submit entry online by logging into the WTF GMS for the athletes invited by the WTF. A member national association can send a maximum 2 athletes per weight division provided that these athletes are the ones invited by the WTF. No entry will be accepted or modified at the accreditation center(s) in Baku
 - Team officials: Member national association have to register online by logging in to the WTF GMS for maximum one (1) Head of team per country, one (1) manager per team, two (2) coaches per team, one (1) team doctor per team, two (2) trainers per team.
 - MNA officials: three (3) Member National Association (MNA) officials per country can be registered online by logging in to the WTF GMS.
 - Penalty: Penalty of US\$100 per person shall be paid to the Organizing Committee at the accreditation center in Baku in the following cases.
 - 1) Any team official who is not registered online wants to be accredited at the accreditation center in Baku although the total number of team officials does not exceed the designated number,
 - 2) In case of exceeding designated number of MNA officials want to be accredited at the accreditation center in Baku or any MNA official who is not registered online wants to be accredited at the accreditation center in Baku
 - Any changes or additions that are made to a national team list after **23rd November**, 2016 will be charged a US\$100 penalty in addition to the registration fees. This penalty will be considered the onsite fee for approved additions or changes to the national team list.



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- Any WTF Global Licence registration completed onsite will be charged a US\$30 onsite processing fee for each WTF Global Licence required.

iv. Ground transportation

Ground transportation will be provided for national teams on arrival and departure free of charge, only for teams who book via the official event agent and provided that the Organizing Committee has been informed of the date, time, and flight number of the national team's arrival and departure at the latest by **the designated deadline (November 25th 2016)**.

13. CLASSIFICATION OF RESULTS

Medals will be awarded to the top three athletes in the respective weight category of the pertinent championships:

1st PLACE:	USD 6'000, GOLD MEDAL & CERTIFICATE
2nd PLACE:	USD 3'000, SILVER MEDAL & CERTIFICATE
3rd PLACE:	USD 1'000, BRONZE MEDAL & CERTIFICATE

All athletes will get ranking point. The points will be reflected on WTF World Ranking and WTF Olympic Ranking. The ranking points per winners of the championships shall be allocated as follows.

Position	Ranking Point
1 st place	80
2 nd place	48
3 rd places	28.8
4 th places	17.28
5 th places	12.10
9 th places	8.47

14. TEAM ENTRIES PER COUNTRY (MAXIMUM 29 MEMBERS)

POSITION	MAX. NO. OF MEMBERS	
	MALE	FEMALE
HEAD OF TEAM:	1	
MANAGER (Head Coach):	1	1
COACH:	2	2
TRAINER:	2	2
TEAM DOCTOR:	1	1
CONTESTANTS:	8	8

15. INTERNATIONAL REFEREES

The WTF will appoint a total of 40 International Referees. The appointed international referees shall officiate at the WT World Taekwondo GP Final Baku 2016 & World Taekwondo Team Championships; the following conditions shall apply:

- International Referees are required to pay for their own roundtrip airfares.
- The Organizing Committee shall pay for the expenses for eight (8) nights' stay of room and board.
Check-in: December 6 / Check-out: December 14
- The Organizing Committee shall pay a per diem of US\$100 to the selected International Referees for competition period (total five days; US\$500 per referee including Team Championships)

16. TECHNICAL DELEGATE AND COMPETITION SUPERVISORY BOARD

The WTF will appoint one (1) Technical Delegate and up to four (4) members of the Competition Supervisory Board. The following conditions shall apply:

- The Organizing Committee shall pay for the expenses for up to eight (8) nights' stay of room and board.
Check-in from: December 6 / Check-out: December 14
- The Organizing Committee shall pay a per diem of US\$100 to the Technical Delegate and the members of the Competition Supervisory Board for competition period (total five days; US\$500 per person including Team Championships).



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17. WTF-RECOGNIZED TAEKWONDO UNIFORM (DOBOK) AND PROTECTIVE EQUIPMENT

- i. **adidas KP&P** Protector and Scoring System (PSS) including PSS Headgear will be used for the Championships.
- ii. Participating contestants are required to wear WTF-recognized doboks and WTF-recognized protective equipment. The latest version of WTF-recognized manufacturers' list is available at the website of WTF (<http://www.worldtaekwondofederation.net/recognized>).
- iii. The Organizing Committee will provide Protector and Scoring System (PSS) including PSS Headgear to the participating contestants. Participating contestants are required to bring their own groin guards, mouthpieces, gloves, sensing socks and shin and forearm guards for their personal use.
- iv. Before entering the field of play, all contestants will proceed to the inspection desk for inspection of their doboks and protective equipment. **Any contestant who wears unofficial doboks or protective equipment will not be permitted to compete.** Organizing Committee shall prepare white masking tapes to cover up any kind of identification of the manufacturers not recognized by the WTF.
- v. Instant Video Replay (IVR) System will be used.

18. IDENTIFICATION OF NOC CODE AND MANUFACTURER

- i. National flag shall be located between 3cm and 3.4cm below the right shoulder line of upper garment.
- ii. NOC Code is a three-letter National Olympic Committee abbreviation, and it shall be printed at the back in black and centred at 5cm or higher from the bottom line of the upper garment within the size of 30cm width x 12cm height. The font of the letters shall be in bold "Verdana".
- iii. Manufacturer's identification (name, designation trademark, logo or any distinctive sign of the manufacturer) shall be located one per garment within 20cm² except at the location of the WTF logo.

19. MEDICAL CONTROL

- i. The WTF Anti-Doping Rules, and where necessary the Code of the World Anti-Doping Agency, shall apply throughout the competitions.
- ii. Compulsory anti-doping tests will be carried out on random selection basis. The WTF and/or WADA may carry out random out-of-competition testing prior to the championships. Therefore, all participating contestants are required to submit their latest and most accurate Athlete Location (Whereabouts Info) Forms to the WTF.
- iii. TUE (Therapeutic Use Exemption)
Athletes who take any substance or medicine listed in the "Prohibited List" of the WTF Anti-Doping Rules and Anti-Doping Code of World Anti-Doping Agency (WADA) for therapeutic purposes are requested to visit the website of WADA and make online filing of their TUE applications on ADAMS <http://www.wada-ama.org/en/ADAMS/> and report to the WTF Sports Department at marcoienna@wtf.org **by no later than November 8th, 2016.** For more details, please see the following page of the WTF website:

http://www.wtf.org/wtf_eng/site/anti_doping/06_therapeutic_use_exemptions.html

For ADAMS login, please contact National Anti-Doping Organization (NADO) in your country or WTF Sports Department at marcoienna@wtf.org

20. HEAD OF TEAM MEETING & DRAWING OF LOTS SESSION

- i. The head of team meeting and the drawing of lots session shall be conducted two (2) days prior to the start of the championships that is December 7th, 2016, in the presence of the WTF officials and the representatives of the participating nations.

21. WEIGH-IN

- i. Weigh-in of the contestants shall take place on the day before their respective weight category.
- ii. During the weigh-in, male contestants shall wear underpants and female contestants shall wear underpants and brassieres. However, contestants may weigh-in in the nude if they want to do so.

22. INDEMNITIES

- i. The respective national taekwondo associations shall be responsible for ensuring that all officials and participants are covered with effective travel & medical insurance coverage.
- ii. Participants without proper insurance coverage will not be allowed to compete at the championships.
- iii. The Organizing Committee will acquire general Public Liability event insurance.



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23. ACCOMMODATION

The participating teams are required to submit the hotel reservation to Organizing Committee by **no later than November 25th, 2016**. The list of official hotels and hotel reservation forms are included in this invitation pack.

24. VISA INFORMATION

The Organising Committee can provide recommendation letters for visa applications.

However, MNA's are required to check the Azerbaijan entry visa application waiting times in their own countries and submit requests for recommendation letters to the organising committee.

The Organising Committee cannot guarantee entry into the Mexico and can only offer assistance. It is the responsibility of each athlete and MNA to apply for and secure the correct entry visa for the Azerbaijan.

MNA's are requested to complete the attached visa application recommendation form at least one week before the waiting time deadline in their own country.

25. COACH'S ATTIRE

All Coaches are required to wear formal suit such as tie, jacket, dress shirt (long or short), and trouser during all matches. If any coach refuses to wear abovementioned attire, he or she won't be coaching for GP Final Baku 2016 as well as next GP.

26. TEAM DOCTOR'S MEETING

In order to receive accreditation card, all registered team doctors or physicians must attend team doctor's meeting on December 7th.

27. WTF Gala Awards 2016

On the evening of December 11th, WTF Gala Awards 2016 will be held, and all GP final athletes and coaches required to attend. (Mandatory). During Gala Awards, Player of the Year (Male / Female), Coach of the Year, Referee of the Year (Male / Female), and MNA of the Year will be announced and awarded with prizes. All attendees are required to wear suit and dress, and recommended color code is black and white.



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TIMETABLE (SUBJECT TO CHANGE)

Date	Time	Event	Place
Dec 5 –Dec 6	0900-1800	Arrival and registration of teams	Gafgaz Baku Sport Hotel
Dec 6-8	0900-1800	Training	Gafgaz Baku Sport Hotel and Gafgaz Park Hotel
Dec 7- 8	0900-1800	Referee meeting and training	Badamdar Hotel (meeting) & Gafgaz Park Hotel (training)
Dec 7	1400-1600	Head of Team Meeting and Drawing of Lots	Gafgaz Baku Sport Hotel
Dec 7	1600-1800	Team Doctor's Meeting	Gafgaz Baku Sport Hotel
Dec 8	1000-1200	Weigh-in for (F-49kg, M-80kg , F-67kg, M-58kg,)	Sarhadchi Olympic Sports Complex
Dec 9	1000-1200	Round of 16 (F-49kg, M-80kg , F-67kg, M-58kg,)	Sarhadchi Olympic Sports Complex
	1000-1200	Weigh-in for (F-57kg, M+80kg , F+67kg, M-68kg)	TBD
	1200-1300	Lunch break	
	1300-1500	Quarterfinals (F-49kg, M-80kg , F-67kg, M-58kg,)	Sarhadchi Olympic Sports Complex
	1500-1600	Session break	
	1600-1800	Semi-finals (F-49kg, M-80kg , F-67kg, M-58kg,)	Sarhadchi Olympic Sports Complex
	1800-2020	Bronze medal contests and Finals (F-49kg, M-80kg , F-67kg, M-58kg,) Awarding Ceremony after each Final	Sarhadchi Olympic Sports Complex
Dec 10	1000-1200	Round of 16 (F-57kg, M+80kg , F+67kg, M-68kg)	Sarhadchi Olympic Sports Complex
	1200-1300	Lunch break	
	1300-1500	Quarterfinals (F-57kg, M+80kg , F+67kg, M-68kg)	Sarhadchi Olympic Sports Complex
	1500-1600	Session break	
	1600-1800	Semi-finals (F-57kg, M+80kg, F+67kg, M-68kg,)	Sarhadchi Olympic Sports Complex
	1800-2020	Bronze medal contests and Finals (F-57kg, M+80kg, F+67kg, M-68kg,) Awarding Ceremony after each Final	Sarhadchi Olympic Sports Complex
Dec 11	1000-1200	Weigh-in for Team	Sarhadchi Olympic Sports Complex
	1000-1200	Head of Team Meeting and Drawing of Lots	Gafgaz Baku Sport Hotel
	1900	WTF Gala Awards 2016	Badamdar Hotel
Dec 12-13	TBC	World Taekwondo Team Championships	TBD