



REGULATIONS ON THE ADMINISTRATION OF
INTERNATIONAL CLASSIFIERS IN PARA TAEKWONDO

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Article 1

Objective

These regulations are to efficiently administer the International Classifiers of the WT in line with the WT Athlete Classification Rules.

Article 2

Administration

Overall administration of all Classifiers shall be made by the WT Para Taekwondo Department with the assistance of the Head of Classification as prescribed by the IPC Athlete Classification Code and WT Athlete Classification Rules.

Article 3

Qualification

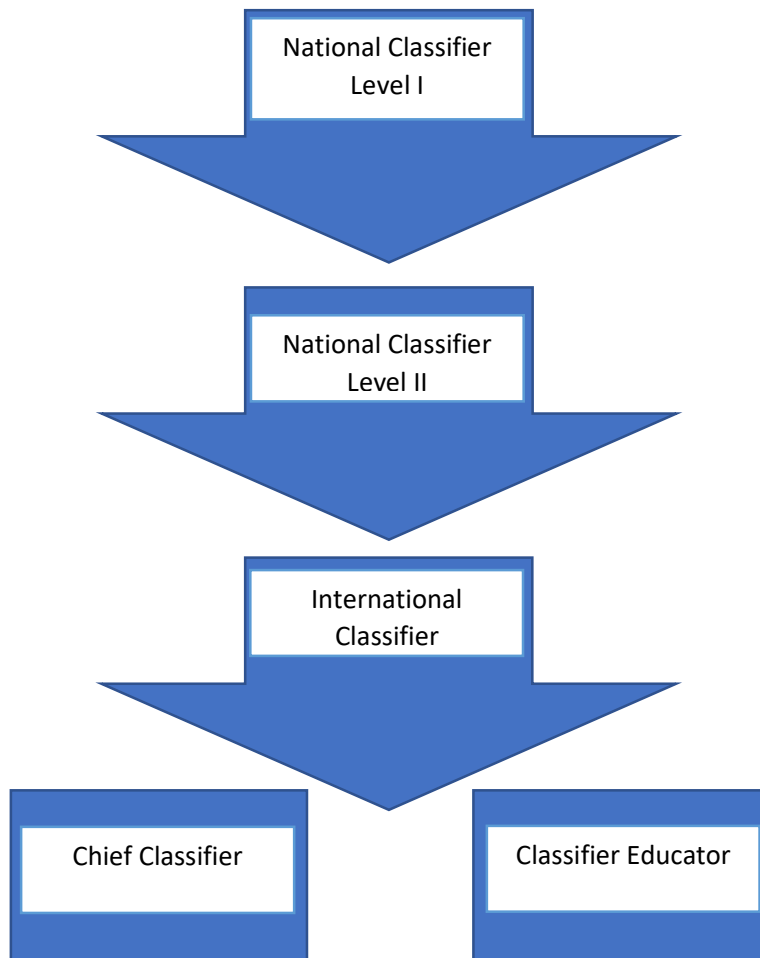
1. The WT will grant qualification as an International Classifier of the WT to those who passed the prescribed examination at the International Classification Seminar and practicums assigned by or conducted by the WT under the auspices of the Head of Classification.
2. The WT will grant qualification as a National Classifier Level I to those who have attended the online National Classifier Course Level I and successfully completed prescribed examination.
3. The WT will grant qualification as a National Classifier Level II to those who have completed Level I and attended and successfully completed the practicum held by WT Classification Educators at a competition.

Article 4

WT Classifier Pathway

All certification courses will be run by WT under the auspices of the Para Taekwondo Head of Classification (HoC).

Classifier Pathway



Article 5

National Classifier Level I

National Classifier Level 1 Course is an online course open to those interested in finding out more about WT Para Taekwondo Classification. Basic classification knowledge to include sport class profiles and classification process. Pre-reading and assignments will allow national classifiers to use translation services if needed.

5.1 Participant profile

Includes but not limited to athletes, coaches, competition organizers, referees, medical professionals who have:

- Taekwondo specific knowledge and/or medical expertise and experience in working with persons with impairments.
- Willing to commit to classification nationally at least once or twice a year

Candidates may be requested to submit a current CV accompanied by a cover letter stating why they want to become a classifier.

5.2 Learning outcomes

Upon completion of the online course participants will:

- be familiar with Classification Assessment
- have a good understanding of the role of the athlete, coach and classifiers in the classification process
- understand the Sport Class profiles

5.3 Program recognition

Upon completion of the course all participants will be given a certificate of participation.

Participants who passed the written exam with at least 70% will be awarded a National Classifier Level I Certificate and will be eligible to proceed to National Classifier Level II Certification Course.

5.4 Registration fee for the National Classifier Level I Certification Course will be presented in the outline for each course.

Article 6

National Classifier Level II

This course is practical in nature with the intent to have national classifier seminars and online components for updates. Pre-reading and assignments will allow national classifiers to use translation services if needed

- 6.1 Pre-requisite
- Completion of National Classifier Level I
 - Have Taekwondo specific knowledge and/or medical expertise and experience working with persons with either physical, visual, and/or intellectual impairments.
 - Knowledge of the competition rules
 - Willing to commit to classification nationally at least once or twice per year
- 6.2 Participant profile
- Certified medical professional currently working with individuals with impairments as part of their clinical practice.
- Or
- Extensive knowledge of the sport of Taekwondo, Kyorugi and/or Poomsae
- 6.3 Learning outcomes
- Upon completion, the participants will have the knowledge and tools necessary to competently classify on a national basis.
- Understand and complete Athlete evaluation using WT Para Taekwondo assessment methods
 - Able to correctly place athletes in the correct Sport Class
 - Understand Sport Class Status
 - Implement the use of Medical Diagnostic Forms (MDF)
 - Be aware of protest procedures and the impact of misrepresentation on classification
 - Prepare athletes for international classification
- 6.4 Program recognition
- Upon successful completion of the seminar participants will receive a Certificate as a National Classifier Level II. They may proceed to the next level if they meet the criteria for International Classifiers.
- 6.5 Registration fee for the National Classifier Level II Certification Course will be presented in the outline for each course.

Article 7

International Classifier Certification

7.1 Participation Profile

7.1.1 Medical Classifiers

A certified medical professional in a field relevant to the Impairment category which WT at its sole discretion deems acceptable as detailed in the Athlete Classification Rules, e.g. physicians and physiotherapists for Athletes with Physical Impairment, ophthalmologists and optometrists for athletes with Visual Impairment, and psychologists for athletes with Intellectual Impairment.

7.1.2 Technical Classifiers

An extensive coaching or other relevant background in the sport of Taekwondo athlete OR an elite athlete with; biomechanical and sport-specific expertise, which WT at its sole discretion deems to be acceptable.

7.1.3 Recommendation

The candidate for classifier must be:

- recommended by the pertinent Member National Association in the application form to attend the International Classifier Training Seminar,

OR;

- identified as an appropriate professional by the Head of classification in areas where there is a need for international classifiers.

AND;

- Must understand that they may not be active as a coach or medical support for their national team and be willing to commit to attending competitions as a WT International Classifier

The WT Head of Classification also has the right to recommend candidates for classifiers.

7.2 National Quota

The WT may limit the number of applicants for International Classifier Seminar per country to seek for balanced development of para taekwondo taking into account a number of factors including: regions and countries and balance between medical and technical classifiers, male/ female and number of athletes per region or country.

7.3 Registration documents

- International Classifier Seminar application form
- Personal CV – including certified copies of academic achievement, references, current contact details and professional registration.
- Signed code of conduct and confidentiality
- WT License number

- Additional supporting documents as requested
- Registration fee for the International Classifier Certification Course will be presented in the outline for each course.

7.4 Course Pre-requisites

- National Classifier Seminar is a pre-requisite to this level course along with proof of national classification experience.
- Letter of support from Member National Association
- Proficient in English, oral and written

7.5 Learning outcomes

The International Classifier Seminar may consist of reading, online theory and face to face practical and theory review. On completion of the seminar, participants will be required to take a written examination and achieve a minimum of 75% in theory based on the either medical testing or technical testing. Participants will be able to do the following:

- have a working knowledge of the WT-PTKD rules
- understand the IPC Classification Code and its relation to the WT-PTKD rules
- successfully administer Athlete Evaluation at competitions.
- Understand and implement current policies and procedures for athlete evaluation and protests
- Understand when to make an athlete Classification Not Complete
- Differentiate between misrepresentation and non-cooperation of an Athlete Complete Athlete Observations in Competition.
- Differentiate between athletes capable of Kyorugi or Poomsae

7.6 Trainee competency evaluation

7.6.1 Written

The Candidate must get at least 75 points out of 100 points in each test to pass the examination. The candidate will then be given the status of Trainee Classifier and may progress to the practical components of training.

Candidates who do not successfully complete the theory examination may observe classification at the competition where the seminar takes place but must repeat the course and pass the theory component before being allowed to attend the practicums

7.6.2 Practicum Evaluation / Test

If after 3 (three) practicums the Trainee Classifier has not demonstrated the practical competencies required for certification they shall lose status as a Trainee and be required to repeat the International Classifier Education program.

7.6.3 Interview

At the end of each practicum the trainee will be evaluated by the supervising international classifier(s). the trainee will be given a verbal evaluation that will include any items that need to be improved.

In addition, if two years lapse after the successful completion of the Theory component and the Trainee has not successfully completed two practicums the Trainee status will be removed and the

candidate will be required to repeat the International Classifier program.

Evaluation will occur at a minimum of two (2) practicums. Once they have successfully completed two practicums or a minimum of twenty (20) athletes they will be given a certificate as an International Classifier. They can then be assigned to competitions as part of a panel.

7.7 Participation Certificate

All participants in WT International Classifier Seminars will be given a certificate of participation.

Article 8

International Classifier Re-Certification

Purpose of International Classifier Certification Maintenance. International Classifier Re-Certification seminars may consist of a practical course and/or online seminar.

The WT conducts the International Classifier Re-Certification Seminar for:

- education on amended WT Athlete Classification Rules and updated classification procedures, tests, etc., and
- improving the knowledge of an International Classifier as a member of a classification panel.
- One-time International Classifier credit shall be given to an International Classifiers who has:
 - - attended an International Classifier Seminar conducted by the WT and received a participation certificate.
 - - officiated in an International Classification Panel at a WT recognized Para Taekwondo event.
 - - worked as an instructor for an International Classifier
 - - worked as a chief classifier at a WT event

8.1 Term of Certification

Certification of International Classifiers is for four (4) years. In that time the Classifiers are expected to classify as part of an international panel a minimum of once a year. When certification expires Classifiers must attend and successfully complete a re-certification course at a time and place designated by Head of Classification. Classifiers who do not participate as an international classifier in a season and do not take part in seminar(s) provided by WT may not be appointed to a Classification Panel.

If certification is not renewed the classifier will not be assigned to any further competitions. A review of rules and procedures will be done prior to each competition by the Chief Classifier.

A database of accredited classifiers is held by WT including competitions attended and seminars attended.

8.2 Training Seminar or International Classifier Re-certification Seminar

Suspended International Classifiers

Classifiers under suspension or disciplinary measures in accordance with Article 15 of these regulations are not allowed to attend International Classifier Re-Certification Seminars.

8.3 Issuance of achievement certificate

An achievement certificate is given to the one who has attended and International Classifier Re-certification Seminar.

8.4 Attendance fee

Attendance fee for the International Classifier Re-Certification Seminar will be presented in the outline for the seminar.

8.5 International Classifier Re-Certification Seminar

The International Classifier Seminars shall be conducted by the WT only, and the outline of the seminar may include but is not limited to the following:

- IPC Athlete Classification Code and Internal Standards:
 - Code of Conduct and Confidentiality
 - Roles and responsibilities of classifiers
- Athlete Evaluation
 - Eligible impairments and health conditions
 - Minimum Impairment Criteria and how it is established
- Medical Testing protocols and training
- Sport Profiles Kyorugi and Poomsae
- Administrative Procedures
- Technical Assessment
 - Explanation of the tests and brief demonstration
- Terminology
- Practical application
- Medical assessments
- Observation during classification under the supervision of current international classifier panels
- A minimum of 8 hrs of theory and a minimum of two practicums
- Working knowledge of the WT Classification System (WTCS)

Article 9

General Information

9.1 Attendance Fee

Prescribed fee of attendance shall be paid.

9.1.1 WT may waive the attendance fee for candidates that has been identified to be an asset to the further development of Para Taekwondo and classification.

9.1.2 Airfare and accommodation for Seminars and Practicums

All expenses including attendance fee, airfare and accommodation may be borne by the participant or the MNA.

9.2 Activation

Those who passed the examination at the International Classifier Training Seminar shall be automatically registered with the WT as International Classifier Trainees (medical or technical). They shall submit the signed Code of Conduct for WT International Classifiers to the WT for activation. Achievement certificates to successful participants will be provided after successful competency has been demonstrated the Classification Seminar and after two successful practicums.

9.3 Classifier Uniforms

9.3.1 Formal Uniform

Jacket: Black
Dress Shirt: Blue
Pants: Grey
Tie: Blue
Scarf: WT

9.3.2 Informal Uniform

WT Classifier golf shirts

9.3.3 Specifications of uniform, including shape and fabric material, shall be decided by WT.

Article 10

Promotion

10.1 Administration

The WT Head of Classification shall screen the eligible International Classifiers to be promoted annually in early January based on the experience and accomplishments from previous years according to the requirements for promotion in Article 10.2 and Article 9. The result shall be notified to each promoted International Classifier in writing with information being provided to the pertinent MNA.

10.2 Requirements for promotion

Only International Classifiers who have attended at least one competition per 18 months, attended required seminars and responded to all e-mail communications will be considered for promotion.

10.3 Exception from promotion

An International Classifier who is subject to a disciplinary measure will be excluded from the promotion to a higher class until he/she is released from the disciplinary action.

10.4 Chief Classifier

Two years after promotion to International Classifier a Classifier may apply to become a Chief Classifier. A Chief Classifier will have successfully completed two (2) or more International Classifier Seminars, passed the theory examination of Chief Classifiers and has participated in classification panels at WT recognized or promoted para-taekwondo events on five (5) or more occasions over a period of at least two (2) years.

A Chief Classifier must show evidence of leadership and strong knowledge of the WT Athlete Classification Rules. A Chief Classifier may be put in charge of all classification at a WT recognized para-taekwondo event where he/she will oversee two (2) or more panels.

10.5 Classifier Instructors

A Chief Classifier who has experience from two or more major events as a Chief Classifier and has been identified as having instructor qualities can be appointed as a Classifier Instructor for WT Classifier Seminars.

Article 11

Certification

An International Classifier Certificate shall be issued to the International Classifier at the time of activation mentioned in Article 7 and reissued at the time of promotion mentioned in Article 10.

Article 12

Selection and assignment of International Classifiers

12.1 Events and assignment of International Classifiers

The WT-HoC will assign International Classifiers for the Para Taekwondo competitions of the following events:

- WT World Para Taekwondo Championships
- IOSDs' multisport events
- IPC Continental Games
- Continental Union Championships
- Any other WT recognized Para Taekwondo event

The WT Head of Classification will make the assignments upon the request of the WT Administration. Every effort will be made to appoint classifiers from within the region of the event although it may be necessary to appoint classifiers from other regions due to availability.

12.2 Chief Classifier appointment

The Chief Classifier (CC) is an International Classifier appointed by the WT to direct, administer, co-ordinate and implement Classification matters for a specific competition. The Chief Classifier is responsible for the following, but not limited to:

- Supervise Classifiers to ensure that the Classification Rules are properly applied during Classification; to include but not limited to managing the on-site scheduling of athlete evaluation
- Manage Protests in consultation with WT;
- Liaise with the WT/LOC to ensure that (Classification Facilities, paperwork, etc.) are arranged in order that Classifiers may carry out their duties at the Competition.
- Ensure that the athletes meet eligibility criteria through monitoring the MDFs submitted prior to competition.
- Create notifications and publish classification results for both MNA and competition management
- Complete a final report to the WT and Tournament TD at the end of the competition noting difficult cases or issues that need to be addressed.
- The Chief Classifier may delegate specific responsibilities and/or transfer specific tasks to other appropriately qualified Classifiers.
- The appointed Chief Classifier may not participate as a member of a panel or have any duties not assigned by WT at a competition.

12.3 Appointment of International Classifiers

To be appointed to a Classification Panel the classifier must hold a current certification as a classifier.

12.3.1 The ratio for the appointment of panels (one (1) medical and one (1) technical classifier per panel) will be as follows:

- One (1) panel per twenty-four (24) athletes
- Two (2) panels per forty-eight (48) athletes

For competitions with more than fifty (50) athletes to classify the number of panels will be on the decision of the HoC.

Scheduling shall ensure that classifiers will not be assigned more than nine (9) hours of athlete assessment a day during Athlete Evaluation. Classifiers will be given regular breaks during the day and will be given one (1) hour meal breaks.

12.4 Support

Organizing Committee will provide selected International Classifiers with airfare, visa fees, reasonable local transport and other pre-negotiated expenses plus per diem in accordance with the WT Financial Rules per working day. The WT will provide the service of coordinating the details and billing the Organizing Committee at the end of the competition. The Para Taekwondo tournament or championships organizer will provide accommodation of room and board and transfers to airport or other transportation locations at the organizers expense.

Classifiers will receive money owed to them no longer than three (3) weeks of the end of the competition.

12.5 Appointment and Visas

The WT will ensure International Classifiers who have been selected as a member of a panel at a WT competition will be provided with a letter of appointment and, if needed, facilitate a letter of invitation or information needed for visa applications.

Article 13

Selection and appointment of Classifiers in Training for practicums

The Head of Classification will notify Classifiers in Training of opportunities for training. Classifiers in training, or their MNA, are responsible for all costs associated with the training opportunity. Once accepted to a training opportunity the Classifier in training will be assigned to a Classification Panel for a hands-on training experience. The trainee will receive mentoring and feedback to optimize competencies and assist in the achievement of accreditation. The number of trainees will be relative to the number of panels and athletes to be evaluated.

Article 14

Duty

- 14.1 The International Classifier shall abide by all the rules with pride and dignity as an International Classifier of the WT.
- 14.2 The International Classifier shall be familiar with the WT Athlete Classification Rules and the guiding principles concerned.
- 14.3 The International Classifier must abide by the Classifier Code of Conduct
- 14.4 The International Classifier shall officiate at any Para-Taekwondo events with impartiality in the decision made by international classification panels. The international classifier must sign and abide by the Classifier Confidentially Code. The International Classifier may not hold any function within a National Para Taekwondo Team
- 14.5 The International Classifier shall wear the uniform designated by the WT
- 14.6 The International Classifier shall conduct themselves in such as a way that they do not discredit the WT
- 14.7 International Classifier shall inform both of the pertinent National Member Association and the WT of any changes in his/her postal address, telephone/fax numbers, e-mail address, etc. by registering online at web-based Taekwondo Membership System and he/she shall be responsible for any disadvantages due to lost contact.
- 14.8 International Classifiers who have been selected to officiate at any official event of the WT shall participate in the event, unless there is a justifiable reason for their absence, and attend the Classifiers' Meeting and Training before the start of the competition.

Article 15

Disciplinary Measures

- 15.1 If an International Classifier has committed any infractions of the Classifiers Code of Conduct, the WT may take disciplinary measures such as warning, rebuke, suspension or revocation of qualification in accordance with the regulations on sanctions of the WT.
- 15.1.1 In case of committing any behaviors bringing disrepute of the WT in relation to international classification, the pertinent International Classifier shall be disciplined by loss of certification or other form of disciplinary measures. Classifiers may not receive gifts of money or other valuables in relation to with a classification decision or protest. If they are found to have received inappropriate gifts they will be open to sanctions and possible loss of certification.
 - 15.1.2 In case of violation of the duties of International Classifiers prescribed in Article 14. "Duty."
- 15.2 When the limit of disciplinary measures is decided, the WT shall notify the International Classifier and the National Member Association of the result.
- 15.3 Other disciplinary measures against International Classifier's misconducts shall be taken according to the regulations on sanctions of the WT.

Article 16

Implementation

- 16.1 These regulations shall be effective as of September 22, 2020
- 16.2 All the existing International Classifiers accredited before the effective date of these regulations shall be recognized by these regulations.

Appendix 1

WT Para Taekwondo Classifier Code of Conduct

The role of WT Classifiers is to act as impartial evaluators in determining an athlete's Sport Class and Sports Class Status. The integrity of classification in WT rests on the professional conduct and behavior of each individual Classifier.

Classifiers should value and respect the athletes and athlete support personnel and:

- Treat athletes and athlete support personnel with understanding, patience, and dignity;
- Be courteous, objective, honest and impartial in performing their classification duties for all athletes, regardless of team affiliation or national origin;
- Accept responsibility for all actions and decisions taken and be open to discussion and interaction with athletes and athlete support personnel in accordance with the International Standard for Athlete Evaluation, the International Standard for Protest and Appeals, and the International Federation and/or Competition rules;
- Perform classification duties and related responsibilities while not being under the influence of alcohol or illegal substances;
- Maintain confidentiality of athlete information where ever possible, according to the International Standard for Athlete Evaluation and the International Standard for Protest and Appeals.

Classifiers should respect the Classification Rules and:

- Accurately and honestly represent their qualifications and abilities when applying for training and certification and when accepting classification appointments to competitions;
- Understand the theory and practical aspects of the Classification Rules and make them widely known and understood by athletes and athlete support personnel;
- Continuously seek self-improvement through study of the sport, Classification Rules, mentoring lesser-experienced Classifiers and developing trainee Classifiers;
- Perform duties without yielding to any economic, political, sporting or human pressure;
- Recognize that anything that may lead to a conflict of interest, either real or apparent, must be avoided.
- Disclose any relationship with a team, athlete or athlete support personnel that would otherwise constitute a conflict of interest.

Classifiers should respect their colleagues and:

- Treat all discussions with colleagues as confidential;
- Explain and justify decisions without showing anger or resentment;
- Treat other Classifiers with professional dignity and courtesy, recognizing that it is inappropriate and unacceptable to criticize other Classifiers, Games Officials or Technical Advisers in public;
- Publicly and privately respect the decisions and decision making process of fellow

Classifiers, Games Officials and Technical Advisors whether you agree or not;

- Share theoretical, technical and practical knowledge and skills with less experienced Classifiers and assist with the training and development of Classifiers in their respective sports in accordance with the International Standards for Classifier Training and Certification.

GUIDING PRINCIPLES

Classifiers perform a professional role and voluntarily observe a high-level of professional and ethical conduct and behavior, not because of fear of penalty but out of personal character and dignity.

CONSEQUENCES AND SANCTIONS

Classifiers must acknowledge and accept that disciplinary action against them may include a variety of sanctions from verbal or written reprimand to revoking their certification as a Classifier for the WT as found in Section 5 of the Regulations on the Administration of International Para-Taekwondo Classifiers.

CONSEQUENCES OF NON-COMPLIANCE WITH CLASSIFIER CODE OF CONDUCT

In cases where a Classifier fails to meet the code of conduct and behaves in a way that is inappropriate or unprofessional, he/she will be given a verbal warning. If the behavior persists, the Chief Classifier will issue a written warning that will consider sending the Classifier home.

All incidents will be reported to the Head of Classification.

Print Name: _____ Date: _____

Signature _____

Appendix 2

Confidentiality Agreement for Classifiers in Training

As an International Classification trainee, I understand and accept the following.

At all times during the competition I will maintain the confidentiality of events and discussions made before, during and after the classification process to include classification information on the athlete, discussions of the classification team, protests and all other classification information that I may have access to.

I will direct all inquiries regarding classification and the classification process to the classification coordinator or a senior classifier present.

I will ensure any and all documentation that I have access to, during, or resulting from of the competitions, I attend will be kept confidential. These documents will include, but not be limited to, athlete's diagnosis, medications and treatments.

I understand failure to conduct myself in a professional manner and any breaches of confidentiality will affect my ability to attain full WT international classification accreditation.

I have been informed of the evaluation process and understand the practical aspect of the accreditation process. I understand that the practical evaluation will be discussed with me and that my evaluation will be used to determine my status or need for further education.

Signed: _____ Print name: _____

Date: _____ witnessed _____